



CITY OF MUTARE

ENGINEERING & TECHNICAL SERVICES DEPARTMENT

VACANCY: GRADUATE TRAINEE CIVIL ENGINEERING: GRADE 9x4

Applications are invited from suitably qualified, experienced, self-motivated and task-oriented individuals to fill the above positions that have arisen within the Engineering and Technical Services Department.

THE PERSON SPECIFICATION

- Holder of Civil/Civil and Water Engineering degree or ZimCHE recognised equivalent with at least lower second (2.2)
- Minimum of 5 'O' levels including English and Maths
- Have a minimum of 3 'A' levels in Science subjects
- Must have graduated not more than five (5) years ago
- Attachment experience in a municipal setup is an added advantage

DUTIES AND RESPONSIBILITIES

- Design, supervision and management of construction projects
- Non-Revenue Water (NRW)
- Redressal of water and waste water customer complaints
- Crafting of Standard Operating Procedures (SOPs), reviewing and operationalization of the same
- Promoting new technologies and ideas
- Diarizing training activities in preparation for registration with professional body at the end of the training

KEY COMPETENCIES

- Ability to communicate effectively
- Ability to work effectively, both independently and within a team
- Ability to handle pressure and work with minimum supervision
- Exhibiting high integrity and must be a person of ethics

Applicants should submit six (6) certified hard copies of academic and professional certificates and their CVs to the office of the Town Clerk no later than 10 October 2025. Only shortlisted candidates will be contacted. Canvassing will automatically disqualify candidates.

“EQUAL EMPLOYMENT OPPORTUNITY”

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K. B. CHAFESUKA
TOWN CLERK