



CITY OF MUTARE

HOUSING AND COMMUNITY SERVICES DEPARTMENT

VACANCY: ASSISTANT SPORTS OFFICER (TALENT IDENTIFICATION) GRADE 7

Applications are invited from suitably qualified, experienced, self-motivated and task-oriented individuals to fill the above position that has arisen within the City's Housing and Community Services Department.

THE PERSON SPECIFICATIONS

- Coaching certificates in Olympic certificates or equivalent
- 5 'O' levels
- Coaching theory certificate
- Experience in working with youth teams
- Sports administration certificate

KEY DUTIES AND RESPONSIBILITIES

The incumbent will be reporting to the Sports Officer and will be responsible for:

- Identify and recommend young players who they believe will be the best fit for the club.
- To discover and nurture individuals who have the capacity to excel in their chosen domain.
- Identify individuals with exceptional potential early in their development
- Provide appropriate support and resources to nurture their talents
- Maximize the chances of success for both the individual and the organization involved

Applicants should submit 6 certified hard copies of academic and professional certificates together with their CVs to the office of the Town Clerk no later than 10 October 2025. Only shortlisted candidates will be contacted. Canvassing will automatically disqualify candidates.

"EQUAL EMPLOYMENT OPPORTUNITY"

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TOWN CLERK