



CITY OF MUTARE

ENGINEERING & TECHNICAL SERVICES DEPARTMENT

VACANCY: SURVEY TECHNICIAN: GRADE 9x1

Applications are invited from suitably qualified, experienced, self-motivated and task-oriented individuals to fill the above positions that have arisen within the Engineering and Technical Services Department.

THE PERSON SPECIFICATION

- National diploma in land survey or equivalent from a ZiMCHE-recognized institution.
- 5 '0' Levels including Maths and English
- Applicant should have at least three years' experience in a similar environment
- Clean class 4 drivers licence

KEY DUTIES AND RESPONSIBILITIES

The incumbent will report to the principal land surveyor and will be responsible for the following:

- Levelling and measuring points for engineering construction
- Exposing and Pointing out beacons to clients
- Examining site plans for building and subdivision plans
- Draughting site plans diagrams, topo maps and tachometric plans and General plans for clients
- Inspecting beacons and issuing beacon certificates
- Collecting data in the field using drones, GNSS equipment, total stations and levels.
- Computing survey data collected in the field
- Searching survey data for field surveys in the surveyor General's office
- Relocating and replacing surveyed beacons
- Traversing and establishing control for surveys and recording in field book
- Placing survey beacons and building beacon monuments
- Checking surveys and attending to survey records for lodging with the surveyor general
- Corresponding with internal and external clients
- Training and supervision of subordinates

KEY COMPETENCIES

- Strong technical skills, including surveying techniques, operating equipment like total stations and GPS, and proficiency in CAD and GIS software
- Mathematical and analytical skills
- Ability to communicate effectively

- Ability to work effectively, both independently and within a team
- Ability to handle pressure and work with minimum supervision
- Professional ethics

Applicants should submit six (6) certified hard copies of academic and professional certificates and their CVs to the office of the Town Clerk no later than 10 October 2025. Only shortlisted candidates will be contacted. Canvassing will automatically disqualify candidates.

“EQUAL EMPLOYMENT OPPORTUNITY”

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K. B. CHAFESUKA
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