



BURSARY PROGRAMME — CALL FOR APPLICATIONS

The City of Mutare invites suitably qualified and motivated students to apply for bursaries to support tertiary education. Bursaries are available for the duration of the applicant's programme of study, commencing with the August 2026 academic year.

This programme is guided by the City of Mutare Bursary Policy and is aimed primarily at financially disadvantaged residents who demonstrate academic potential. The City is committed to equity and the removal of barriers to education for those most in need.

1. Eligibility Criteria

Applicants must:

- Be permanent residents of Mutare.
- Demonstrate financial need, this is the primary criterion. Priority is given to applicants from financially disadvantaged, underprivileged, or indigent backgrounds who lack the means to access tertiary education without support.
- Have been accepted at, or be currently enrolled in a certificate, diploma or undergraduate programme at a tertiary institution accredited by the Zimbabwe Council for Higher Education (ZIMCHE) or any other recognised national regulatory authority.
- Show academic merit and a commitment to completing their studies and contributing to their community.

2. Targeted and Vulnerable Groups

In line with the City's commitment to equity and social inclusion, special consideration will be given to applicants from the following groups:

- Orphaned and vulnerable children (OVCs).
- Persons with disabilities.
- Female students pursuing studies in male-dominated or technical fields.
- Youths from low-income urban households.

3. Priority Fields of Study (2026)

Priority will be given to applicants pursuing studies in the following areas, which address critical skills needs of the City:

- Engineering and Built Environment
- Health Sciences (including Nursing and Environmental Health)
- Information and Communications Technology (ICT) and Artificial Intelligence
- Environmental Studies and Renewable Energy
- Science, Technology, Engineering and Mathematics (STEM)

Applications in other fields will be considered based on demonstrated financial need and availability of funds.

4. Required Documents

All applications must be submitted on the official prescribed form, accompanied by certified true copies of the following. The official application form can be obtained from the Housing and Community Services Department (CSD) Offices, Sakubva, during normal office hours (0800-1700hrs).

- Completed official application form (forms are available free of charge from the Housing and Community Services Department (CSD) Offices, Sakubva);
- Official academic transcripts or certified copies of academic certificates and results;
- Certified copy of National Identity Document;
- Proof of permanent residence in Mutare (e.g. municipal account or utility bill);
- Proof of acceptance or enrolment at an accredited tertiary institution;

- Proof of monthly household income (e.g. payslips, affidavit of income or unemployment, death certificate in cases of orphanhood, letter from a community leader or social welfare officer);
- Declaration of any other bursary or financial assistance currently being received;
- Any additional supporting documents demonstrating financial need.

Incomplete applications will not be considered.

5. Declaration of Relationships

All applicants are required to declare any relationship, whether direct or indirect, with any employee or Councillor of the City of Mutare. Failure to disclose such a relationship may result in disqualification from the programme. This requirement is in place to uphold the integrity and transparency of the selection process.

6. Selection Process

Applications will be reviewed and assessed by the Council Bursary Fund Committee, which is constituted in accordance with the City of Mutare Bursary Policy. The Committee evaluates all applications against the eligibility criteria and makes recommendations to the Director of Housing and Community Services for onward submission to the Community Services, Housing, Health and Education Committee and ultimately to Council for approval. Only shortlisted candidates will be contacted.

7. Application Deadline

All applications must be submitted **on or before 14 August 2026**. Late applications will not be considered.

8. Submission Details

Applications should be submitted to:

The Town Clerk

City of Mutare

P.O. Box 910, Mutare

Physical address: Number 1 Queensway Road, Mutare.

Alternatively, applications may be submitted by email to:

Primary: cmakedenge@mutarecity.org

Copy (Cc): sziko@mutarecity.org

9. Enquiries

For enquiries regarding the bursary programme, please contact:

Department of Housing and Community Services

City of Mutare

Email: sziko@mutarecity.org. Telephone: 02020 60823

Office hours: Monday to Friday, 0800hrs – 1700hrs

Important Notes

- Incomplete or late applications will not be considered.
- **Spaces are limited.** Early submission is strongly encouraged. Meeting the deadline does not guarantee an award.
- Only shortlisted candidates will be contacted.
- Submitting false or fraudulent information will result in immediate disqualification and may require repayment of any funds awarded.
- Applicants currently receiving a full bursary from another institution must disclose this in their application.
- The award of a bursary does not constitute a guarantee of employment with the City of Mutare.
- Bursary recipients will be required to submit academic transcripts at the end of each semester to maintain continued support.

The City of Mutare is committed to investing in the education and development of its residents.

Eligible candidates are strongly encouraged to apply.