



CITY OF MUTARE

HOUSING AND COMMUNITY SERVICES DEPARTMENT

VACANCY : GRADUATE TRAINEE- HOUSING AND COMMUNITY SERVICES: GRADE 9X3

Applications are invited from young, ambitious, committed and highly motivated graduates to undergo an intensive 3 year graduate learnership program in the field of Housing and Community Services within the Housing and Community Services Department. The successful candidate will report to the Housing and Community Services Officers.

THE PERSON SPECIFICATION

- Bachelor's degree in Administration; Social Sciences or any related field with at least lower second (2.2) class
- Minimum of 5 "O" levels including English Language and Mathematics with a Grade C or better
- A minimum of 3 "A" levels in the relevant subjects
- Not above 25 years
- Excellent communication and team skills

KEY RESULT AREAS

- To assist with management of all housing and community services activities including housing queries, community services, among other duties

Applicants should submit six (6) certified hard copies of academic and professional certificates and their CVs to the office of the **Town Clerk no later than 8 November 2024**. Only shortlisted candidates will be contacted. Canvassing will automatically disqualify candidates.

"EQUAL EMPLOYMENT OPPORTUNITY"

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WEBSITE: www.mutarecity.org

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K. B. CHAFESUKA
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