



CITY OF MUTARE

HOUSING AND COMMUNITY SERVICES DEPARTMENT

Applications are invited from suitably qualified, experienced, self-motivated, and task-oriented individuals to fill the above positions within the Housing and Community Services Department.

SOCIAL WORKER GRADE 9 x 1

The Person Specifications

- Bachelor of (Honors) Degree in Social Work or equivalent from a recognized institution.
- A working knowledge of computers.
- Applicant should have at least **two years experience** in the field of social work
- Knowledge of local authority will be an added advantage.

KEY RESULT AREAS

The incumbent will be reporting to the Community Services Officer and will be responsible for the following

- Child Welfare Initiatives.
- Identifying people who need help and maintaining a database of the same.
- Responding to crises such as child abuse and drug abuse.
- Offering psychosocial support to people in distress.
- Following up with clients to ensure that their situations have improved.
- Community Welfare programming.
- Formulation of community support clubs.
- Supervising staff.
- Reports production.

Applicants should submit (6) certified copies of academic and professional certificates and their CVs to the office of the Town Clerk **no later than 25 October 2024**. Only shortlisted candidates will be contacted. Canvassing will automatically disqualify candidates.

“EQUAL EMPLOYMENT OPPORTUNITY”

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K. B. CHAFESUKA
ACTING TOWN CLERK