



CITY OF MUTARE

HEALTH SERVICES DEPARTMENT

VACANCY: DIRECTOR OF HEALTH SERVICES GRADE 15

The City of Mutare is looking for a dynamic medical doctor to fill the post of Director of Health Services. The position requires a committed public health professional who can handle multiple in-depth tasks simultaneously. The person must have initiative and drive and be able to work under pressure. A demonstrated skill in working in multi-disciplinary team(s) is important as is experience in a health management position. The Director of Health Services must be able to operate with a high level of independence.

QUALIFICATIONS AND EXPERIENCE

- A Bachelor of Medicine and surgery degree (MBChB), MBBS, or equivalent.
- Registration in terms of the Medical, Dental and Allied Professions Act[Chapter 27.08]
- At least **3 years experience** post qualification experience in middle management position.
- A valid Class 4 driver's licence.

PERSONAL ATTRIBUTES

- A citizen of Zimbabwe.
- Possess a clean criminal record.
- A clean record of service within the Local Government fraternity.
- Registration with a professional body in an added advantage.
- Diplomacy and ability to demonstrate positive leadership skills.
- Good Team-building skills.
- Strong interpersonal and networking skills.

The incumbent will be reporting to the Town Clerk

DUTIES AND RESPONSIBILITIES

- Management of the smooth running of the Health Department.
- Overseeing the development and improvement of Health Services.
- Spearheading the formulation and implementation of Council Public Health and Environmental Health policies.
- Ensuring efficient and effective solid waste management in the city.
- Representing the department to Council and other agencies /organizations/partners.
- Preparing expert monthly and other reports to management and Council Committees.
- Liaising with other heads of department in advising and guiding Council on technical /professional matters.

Applicants should submit six (6) copies of detailed CVs and certified copies of certificates which should reach the office of the Town Clerk **by close of business on 13 December 2024.** Only shortlisted candidates will be contacted. Canvassing will automatically disqualify candidates.

“EQUAL EMPLOYMENT OPPORTUNITY”

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K. B CHAFESUKA
TOWN CLERK